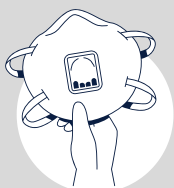




Your **safety matters** most.

To ensure that you and our staff are protected, our team has implemented the following:



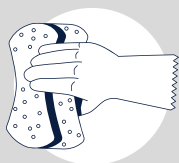
Train employees on COVID-19 hygiene protocol, with proper processes in place to ensure compliance. Masks are mandatory inside our buildings, with parking lot service for customers that are unable to wear masks.



Accommodate 6 ft./2m social distancing recommendations, with signage, PVC barriers and floor stickers. Some self-serve aisles are closed, and some are open if safe to do so (one-way aisles). All locations have occupancy capacity limits posted on entrances. Plexiglass barriers have been installed at reception areas in certain branch locations that require an added barrier for protection.



Install sanitizing and hand washing stations in several key areas. Suspended coffee station/doughnut morning service.



Clean high-touch items multiple times each day, including:

- Tables
- Countertops
- Phone
- Doorknobs
- Handles
- Keyboard
- Light switches
- Desks
- Toilets
- Faucets
- Forklifts
- Sinks

Thank you for doing your part by **wearing a mask** and by practicing **social distancing**.